## **GMDN – User Guide for Manufacturers**

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#### 1. GMDN Website - Account Management - Step-by-Step Guide

This is a Step-by-Step Guide for account management by adding and modifying user settings on the GMDN website.

The user of the GMDN website with the appropriate account permission can add, modify, and delete user profiles associated with their membership account.

1. Login to the GMDN Database using your Username and Password.

The Users tab is found in the Account dropdown menu at the top right of the webpage (with the person icon).



2. By clicking on Users the list of existing users will be listed for your account.

GMDN: Home Terms - Help -👤 manufacturer 🚽 Users 🕤 Manage your users. You have 3 remaining user credits. Request User Credits New User Filter Active Full Name Job Title Edit Permission Group Email Mr. Donald Duck Account manager duckberg@gmail.com Archive, Users Edit Miss. Elsa Cold Product researcher arundel@yahoo.co.uk Edit manufacturer test manufacturer@omdnagency.org Archive, Enquiry, Orders, Terms, Users Edit 🎔 in Contact Us Cookie Policy Privacy Policy Licence Agreement Terms of Website Use Copyright Statement Build 2023.9.4 © 2023 GMDN Agency Ltd.

Note: new accounts will only list the details of the user that registered the account.

3. The list can be sorted by username, Email address, Group or Job Title. The *Job Title* and *Group* fields are user defined and maybe useful to help organise and sort your users.



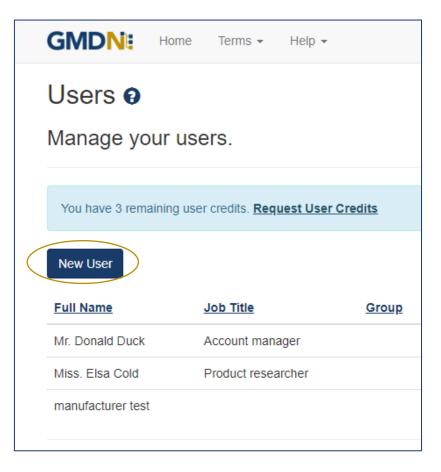
4. Each account when first activated, is provided with a certain number of user credits which are used to add more users. If you require more, they can be requested using the *Request User Credits* button.

Permission	Description
User	Can add, modify and delete users on their account
Orders	Can order and pay for membership
Terms	Can search for and reveal GMDN Codes
Enquiry	Can send a new product enquiry
Archive	Can add a Term to the Term Archive folder
Default (none of the above)	Can search the database, but cannot reveal GMDN Codes

5. The permissions can be added or removed according to your preference.

The membership applicant will have all permissions enabled and will thereafter be able to add new users and set permissions for them.

#### 6. To add a new user select *New User*.





7. Fill in the user details and select the Save button.

Only the First Name, Last Name and Email Address are mandatory fields.

Remember to select the *Edit Permissions* options to give the user the access they need.

GMDN: Home	Terms • Help •	1 manufacturer -
Users		
Modify the user of	details.	
Prefix	- Select -	~
First Name		
Middle Name		
Last Name		
Job Title		
Group		
User Name		
Email		
Phone	4	
Edit Permission	- Seject -	*
	Parant user Edit permission to tasks. All users have Read permission by default.	
Term Changes		
Account Summary		
GMDN Focus		
	Save Config Email Archive	

8. When the Save button is pressed the user will be added to your list.

An email will be sent to the new user to inform them of their username and initial password. We recommend the password is changed when the new user accesses the GMDN website for the first time.

Dear Test Three,
Your GMDN user account has been created with the following details.
Username: test3@gmdnagency.org Password: gLCMhZiK
You can now access your GMDN account at www.gmdnagency.org
Regards GMDN Agency
This is an automated message sent by GMDN Agency, please do not reply.

#### 2. GMDN Website - Search - Step-by-Step Guide

This is a Step-by-Step Guide for searching for GMDN Codes using the GMDN website.

The GMDN Search uses a 'browser like' search algorithm to find GMDN Terms using key words.

1. Logon to the GMDN Database using your Username and Password.

2. Click on Search on the Terms dropdown menu.



3. In the box, type in the keyword(s) for the medical device you are looking for.

GMDN: Home Terms - Help -		👤 manufacturer 👻
Search o		
Find Terms by keyword(s).		
	C	V Q Search
Advanced Reset by Shortlist	English	V Q Search
Examples: stent, aorta stent, aorta OR stent, aorta NOT stent, "aortic stent", "stent ", 62572 47685 Note: Translations may not be available for some terms.		

Formatting the search text can help narrow down the search. For example:

*cardiac OR catheter* creates an 'either of the words' filter and will produce over 1,170 results.

cardiac catheter is an 'all of the words' filter and will produce over 110 results.

"cardiac catheter" uses "the exact phrase" filter and will produce about 20 results.

cardiac NOT valve will remove the word 'valve' from the 'cardiac catheter' results.

GMDN Code (Example 12345) will return the relevant GMDN Term.



4. The *Advanced* tab provides additional filters to narrow the search by Term Modification Date and searching in specific user locations, such as the *My Terms* list.

Specific searches can include 'obsolete' GMDN Terms.

In the example below, the Advance search criteria is looking for all Terms that contain the word 'stent' that have been modified in the 'last 6 months' that will also include 'obsolete' Terms.

ind Terms by key	vord(s).		
Stent		English	✓ Q Searce
dvanced Reset My Shortli			
Location	GMDN Terms		v
Modified	6 Months		~
Include Obsolete	2		
Row Per Page	25		Ŷ
Show Definitions	· /		

5. Click on the <u>Search</u> button or press Return and the results are displayed in a list form.

The Term Definition is revealed by clicking on the Term Name.

GMDN: Home	Terms + Help +	🧘 manufacturer 👻
Search 0		
Find Terms by key	word(s).	
syringe		English v Q Search
Advanced Reset My Shortlis	1	
Location	GMDN Terms	~
Modified	1 Year	~
Include Obsolete		
Row Per Page	25	~
Show Definitions		
xamples: <u>stent</u> <u>aorta otta ot</u> ote: Translations may not be availat term(s) Name	R stent, aorta NOT stent, "aortic stent", "stent", 62572.47885 Je for some ferms.	Code Status
An assembly of electrically-powered rate, temperature, haemoglobin oxy algorithms according to the patient's	Intoring medication infusion system devices intended for: 1) monitoring patient vital physiological parameters (e.g., ECG, noninvasive blood pressure (NIBP), puble gen saturation (SPO2); 2) software-assisted diagnosis of high-tisk clinical conditions and generation of medication therapy physiological state, and 3) influsion of therapeutic medications/drugs (e.g., insulin, thrombolylics) following clinician ded therapy. It is used in emergency, critical care, and postoperative settings and includes a patient monitor, sensors, arized/ware.	Active Shortist Details
Contact Us Cookle Policy Pr	Wacy Policy Licence Agreement Terms of Website Use Copyright Statement Build 2023.11.14 © 2023 G	SMDN Agency Ltd.



The results are prioritised according to if the search text is found in the Term Name or Term Definition. The list is presented in Term Name alphabetical order with the priority being when the search text is in the Terms Name and next if the search text is only found in the Term Definition. The search text is highlighted.

By clicking the Term *Details* link, you can see more information belonging to that Term, including a translation of the text, if available.

GMDN: Home	Terms • Help •
Term Details	
You have 51 remaining coo	Je credits. Get Code Gredits
Name	Bedside syringe pump
Definition	A mains electricity (AC-powered) non-ambulatory device designed to precisely drive the plunger of a syringe down its barrel to infuse a solution when it must be administered with a high degree of volume accuracy and rate consistency. Because of the lower flow settings and flow resolution (e.g., 0.1 m/hr), it is especially appropriate for neonatal, intant, and critical care applications in which small volumes of concentrated drugs are to be delivered over an extended period. It can also be used to administer epidoural analgesia. It will typically have internal batteries to allow operation for a short period of time when no line power is available (e.g., during transport or a power outage).
Code	
Status	Active
Created Date	17 May 2004
Modified Date	13 Jun 2022
Reason for modification/obsoletion	The term has been edited without excluding existing accurate assigned devices.
	Get Cride         Add to My Shortlist         Idd to Enquiry         Move to My Archive         Return to My Terms           Note Terms         My Archive' do not generate certs.         Return to My Terms         Return to My Terms
Translations	
Language	- Select -
Categories Please use shortcuts to find relate	gerne.
	Cannulation/Fuid path devices / Fuid intusion/injection devices / Infusion pumps and associated devices / Infusion pumps / Nonimplantable infusion/syringe.pumps d associated devices / Infusion pumps / Nonimplantable infusion/syringe.pumps
	alted devices / Pumps / Infusion.pumps / Norimplantable infusion/syringe.pumps

One of the advance features of the *Term Details* view is the use of *Categories*. This uses the new GMDN *Advanced Search* to view all the Terms that are related by linking it to other GMDN Terms with similar characteristics.

6. To see the 5-digit GMDN Code, you must use your Code Credits. You can do this by clicking the *Get Code* button. Note: New Memberships will have an allocated Code credit starter allowance.

At any point, you can click on *Add to My Shortlist*. You can review Terms added to *My Shortlist* for transfer to *My Terms* by selecting *My Shortlist* on the dropdown menu under *Terms* at the top of the webpage.

If the Term is already in *My Shortlist*, the button will become *green*. If the Term is already in *My Terms*, the GMDN Code will appear.

Note: The Term Code won't be revealed until the member opens *My Shortlist* and confirms the purchase by clicking on the *Get* or *Get All* button. This will use one or more Codes credits.

7. A list of GMDN Terms in *My Shortlist* will be displayed to review.



Terms can be selected or removed individually or as a group.

My Shortlist				
Compare and review your chosen Terms before purchase.				
You have 51 remaining code credits. Get Code Credits				
Get All Remove All Export	Language	English		
	Luigudge	English		
13 term(s)				
Name		Status		
Abdominal fluid shunt system An assembly of implantable devices designed to actively drain ascitic fluid (ascites) from the abdominal cavity into the bladder for urinary void battery-powered, programmable pump implanted beneath the skin of the abdomen in a surgically-created pocket, and fluid draining catheters (e.g., peritoreal) for fluid collection, and another that connects the pump to the urinary bladder]. The pump is typically charged and programm a noninvasive hand-held charger/programmer, some pumps are able to wirelessly transmit performance data to an external device.	[one placed in the cavity	Active	Get Remove	<u>Details</u>
Abdominal/ENT/orthopaedic surgical probe, reusable A slender, rod-like, hand-held manual surgical instrument intended to be used to explore cavities, wounds or fistulas during abdominal, ENT, interventions, it does not include stereotactic devices and is not dedicated to endoscopy. It may have a blunt bulbous, paddie-like, or pointed double-ended, and the shaft may be straight, bent or hooked. It is made of rigid or flexible metallic and/or synthetic polymer material. This is a	tip, may be single- or	Active	Get Remove	Details

8. Terms that you have purchased will be stored in the *My Terms* list (in the *Terms* dropdown menu) and the Codes are also displayed. This is your organisation's collection of GMDN Terms and the GMDN Agency monitors this list for you and informs you if a change in the status of any Term occurs.

	GMDN	Home Terms - Help -						1 manu	facturer 👻
	My Teri View you	ns <b>0</b> r purchased GMDN Codes	for your devi	ces.					
$\langle$		Obsolete	Language	English	*	Status	- Select -		*
	109 term(s) Purchased	Name					Code	Status	
	17 Aug 2023	Ligament graft sizer, invasive					63000	Obsolete	Details
	03 Aug 2023	Microscopy mounting medium IVD					43550	Active	Details
	08 Mar 2023	Abdominal binder, reusable					47217	Active	Details
	08 Mar 2023	Surgical/medical face mask, antimicrobial, sin	gle-use				66197	Active	Details

This list of Terms the *My Terms* list can also be exported from the website in a convenient XML format file. This file format allows the data to be imported into most popular applications, such as a spreadsheet.

The list can also be filtered and sorted by several different fields, useful if you have a long list of Terms.



9. If you are no longer using a GMDN Term for your product, you can remove it from your *My Terms* list by moving to *My Archive*. The *My Archive* list is found in the *Terms* menu. A Term can be un-archived and returned to the *My Terms* list at any time. It will then continue to be monitored by the GMDN Agency.

If you search for a GMDN Term and it is already in your *My Archive* the GMDN Code will be displayed with a strikethrough, as seen in the example below.

GMDN: Home	Ferms + Help +			👤 manufa	acturer 👻
Search 🛛					
Find Terms by key	word(s).				
Stent		English		~ Q.	Search
Advanced Reset My Shortlist					
Location	GMDN Terms				~
Modified	6 Months				*
Include Obsolete	2				
Row Per Page	25				*
Show Definitions					
Examples: <u>stent, aorta stent, aorta OF</u> Note: Translations may not be availab	R stent, aorta NOT stent, "aortic stent", "stent ", 62572 47685 le for some terms.				
1 term(s)					
Name		Code	Status		
abdominal aortic aneurysm (AAA). T handle and may provide the surgeor	stenl-graft deployment aid and stability and control of the single-use delivery system during the deployment of an abdominal aorta <b>them</b> -graft to report This device, which is a separate attachment and does not have any patient contact, is attached to the AAA <b>stand</b> delivery system in with better mechanical control and stability during <b>them</b> deployment, particularly in cases of difficult patient anatomy. It is typica and may be interchanged between delivery systems during a single implant. This is a single-use device.	<del>56295</del> Ily	Active	Shortlist	<u>Details</u>

### 3. GMDN Website - Advanced Search - Step-by-Step Guide (non-basic users)

This is a Step-by-Step Guide for searching for GMDN Codes using the Advanced Search function on the GMDN website. It is available for all users, except those with a basic membership account.

The Advanced Search uses the structured hierarchy of the GMDN Categories to allow users to find GMDN Terms using a 'top down' search. To access the Advanced Search:

1. Logon to the GMDN Database using your Username and Password.

2. Click on Advanced Search on the Terms drop down menu.

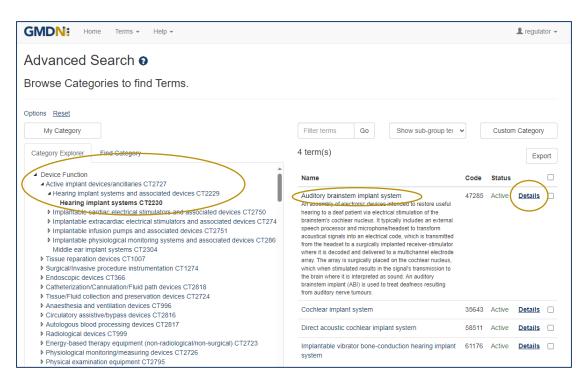
GMDNI: Home	Terms - Help -	1 regul
Advanced Se Browse Categori	Proposed	
Diptions <u>Reset</u> My Category Category Explorer Fil	Custom Categories Shared Custom Categories	Filter terms     Go     Show sub-group ter     Custom Category
<ul> <li>Device Function</li> <li>Anatomical Specialty</li> <li>Names Index</li> <li>Invasiveness/implantal</li> <li>Use Frequency</li> <li>Power</li> <li>Materials (clinically sig</li> <li>Featured Attributes</li> </ul>		

3. The *Advanced Search* displays the eight Category headers which group the GMDN Categories. For example, Categories such as Tissue reparation devices, Endoscopic devices, In-vitro diagnostic devices (IVDs) fall under the Device Function header, Cardiovascular devices, Neurological devices, Orthopaedic devices etc fall under Anatomical Speciality and so on. The structure of the hierarchy is revealed by clicking on the arrows to display the Categories under each Header.

GMDN: Home Terms - Help -	👤 regulator 🗸
Advanced Search   Browse Categories to find Terms.	
Options       Reset         My Category       Find Category         Category Explorer       Find Category         > Device Function       Anatomical Specialty         > Anames Index       Invasiveness/Implantability         > Use Frequency       Power         > Materials (clinically significant)       Featured Attributes	Filter terms     Go     Show sub-group ter     Custom Category



4. The list of GMDN Terms in each GMDN Category is revealed by clicking on the Category. The *Term Definition* is revealed by clicking on the *Term Name*. By clicking on the *Details* link, you can see more information relating to that Term, including a translation of the text, if available.



GMDN: Home	Terms • Help • Legulat
Term Details	
Name	CPAP/BPAP face mask, reusable
Definition	A flexible, form-shaped device designed to be placed over a user's nose and mouth to interface with a continuous positive ainvay pressure (CPAP) or level positive ainvay pressure (BPAP) with to provide the respiratory tract with direct ambient air, or medical oxygen (O2) and at, at a higher pressure than architeria fir for noninvasive positive pressure ventilation (NPPV). It is typically made or plastic and/or sitterion materials that create an airtight seu around the nose and mouth. It is available in various designs and sizes and stabilized with a headstrap. This is a reusable device.
Code	57814
Status	Active
Created Date	15 Sep 2010
Modified Date	28 Feb 2014
	Add to Enquiry
Translations	
Language	- Select -
Categories	$\supset$
Please use shortcuts to find relate	
	(devices / Atr/Dovoen masks / CPAP/BPAP masks id ventilation devices / Anaesthesia and resolvatory masks and associated devices / Anaesthesia and resolvatory masks / Atr/Dovoen masks / CPAP/BPAP masks
Featured Attributes / CPAP/BPAF	
Featured Attributes / Sleep apno	8
Names Index / Masks and assoc	ated devices / Masks / Anaesthesia and resolratory masks / Air/Oxygen masks / CPAP/BPAP masks
Device / Mars. anti-us	
Power / Non-active Use Frequency / Reusable	

On each 'Terms Details' page is a breadcrumb trail of all Categories linked to that GMDN Term. These are all functional links, which lead back to the hierarchy on the Advanced Search page.



5. You can also multi-select up to five different GMDN Categories to narrow down your search for a GMDN Term . The example, below shows the result of a multi-select search, using the *Bariatric Therapy Devices* GMDN Category under *Device Function* and *Gastro-Urological Devices* GMDN Category under the *Anatomical Speciality* node.

The resulting 35 GMDN Terms have both of these categories in common. These can be further refined to create a shorter list of Terms to choose from, by selecting more Categories.

Additionally, the Advanced Search page also has independent scroll bars for the GMDN Categories and GMDN Terms so you can move up and down each column.

Advanced	Search 🛛						
Browse Cate	gories to find Terms.						
Options Reset							
My Category		<	Filter terms Go Show sub-group t	€ ✔	Cus	tom Cate	jory
Category Explorer	Find Category	•	35 term(s)				Export
	Jevices/ancillaries CT2727	A	Name	Code	Status		$\mathbf{A}$
Surgical/Invasiv	on devices CT1007 re procedure instrumentation CT1274		Appetite-suppression gastric balloon	17202	Active	Details	þ
Tissue/Fluid col	/Cannulation/Fluid path devices CT2818 llection and preservation devices CT2724		Appetite-suppression gastric balloon capsule simulator	63342	Active	<u>Details</u>	Þ
Circulatory assi	d ventilation devices CT996 stive/bypass devices CT2816 od processing devices CT2817		Appetite-suppression gastric balloon deployment device/set	63405	Active	<u>Details</u>	
	vices CT999 herapy equipment (non-radiological/non-surgical) CT2723 ionitoring/measuring devices CT2726		Appetite-suppression gastric balloon inflation gas cartridge	63343	Active	<u>Details</u>	
Physical examine Biomechanical	nation equipment CT2795 rehabilitation equipment CT275 py devices CT2811		Appetite-suppression gastric balloon inflation regulator	63320	Active	<u>Details</u>	
<ul> <li>General hospita</li> <li>Disability-living</li> </ul>	al devices C1149		Dietary carbohydrate absorption inhibitor	56319	Active	Details	
Complementary	/ therapy devices CT343 Contraceptive/Home-conception devices CT2800		Dietary cholesterol absorption inhibitor	56612	Active	Details	Þ
Laboratory instr	ruments and equipment CT202 tic medical devices (IVDs) CT954		Dietary fat absorption inhibitor	56314	Active	Details	D
<ul> <li>Software CT16</li> <li>Anatomical Speci</li> </ul>	51		Dietary multiple-macronutrient absorption inhibitor	58938	Active	Details	Ø
<ul> <li>Cardiovascular</li> <li>Pulmonary devi</li> </ul>	devices CT145	V	Duodenal bypass liner	57829	Active	Details	J
	ical devices CT1002		Duodenal-jejunal bypass liner	58110	Active	Details	

6. You can also further filter the results by keyword which will highlight within the GMDN Terms As in the example below. This search filter highlights the occurrence of the keyword in the Term name and the definition.

Advanced	Search 🥹					
Browse Categ	gories to find Terms.					
Options Reset						
My Category	Contract (1)	absorption Go Show	sub-group te 🗸	Custon	n Category	у
Category Explorer	Find Category	6 term(s)			Exp	port
	levices/ancillaries CT2727 on devices CT1007	Name	Code	Status		
Surgical/Invasiv	e procedure instrumentation CT1274	Dietary carbohydrate absorption inhibit	tor 56319	Active	<u>Details</u>	
	/Cannulation/Fluid path devices CT2818	Dietary cholesterol absorption inhibitor	56612	Active	Details	
Anaesthesia and	lection and preservation devices CT2724 d ventilation devices CT996	Dietary fat absorption inhibitor	56314	Active	Details	
Autologous bloc	stive/bypass devices CT2816 od processing devices CT2817	Dietary multiple-macronutrient absorption	ion inhibitor 58938	Active	Details	
	herapy equipment (non-radiological/non-surgical) CT2723	Duodenal bypass liner	57829	Active	Details	
<ul> <li>Physical examin</li> <li>Biomechanical r</li> </ul>	onitoring/measuring devices CT2726 nation equipment CT2795 rehabilitation equipment CT275 py devices CT2811	Ingested gastric satiety device	48146	Active	<u>Details</u>	



7. If you select the *Options* tab there are several additional choices for further filtering and settings.



8. You can select a different language settings within the *Options* tab from the drop-down filter.

Advanced S	earch 🛿					
Browse Catego	ories to find Terms.					
Options Reset						
English	Any device ~ Include Obsolete ~	100 rows V Hide definitions	~			
Dansk	available for some terms.					
Deutsch		absorption Go Show sub-group te	~	Custom	n Category	
English						
Español	Find Category	6 term(s)			Exp	ort
Français	ces/ancillaries CT2727	Name	Code	Status		
Italiano	levices CT1007 rocedure instrumentation CT1274	Dietary carbohydrate absorption inhibitor	56319	Active	Details	
Nederlands	s CT366					
Norsk	nnulation/Fluid path devices CT2818 ion and preservation devices CT2724	Dietary cholesterol absorption inhibitor	56612	Active	<u>Details</u>	
polski	entilation devices CT996	Dietary fat absorption inhibitor	56314	Active	<u>Details</u>	
Português (Brasileiro)	e/bypass devices CT2816 rocessing devices CT2817	Dietary multiple-macronutrient absorption inhibitor	58938	Active	<b>Details</b>	
Svenska	s CT999 apy equipment (non-radiological/non-surgical) CT2723	Duodenal bypass liner	57829	Active	Details	
Русский	toring/measuring devices CT2726					
日本語	on equipment CT2795 abilitation equipment CT275	Ingested gastric satiety device	48146	Active	<u>Details</u>	
简体中文	devices CT2811					
v General nospital o	evices CT149					

9. You can also filter by General Medical Device (GMD) or In Vitro Diagnostic (IVD)

Advanced Search o	
Browse Categories to find Terms.	
Options Reset	
English   Any device  Include Obsolete	✓ 100 rows ✓ Hide definitions ✓
Note: Translations may not be availat Any device	
My Category GMD	absorption Go Show sub-group te 🗸 Custom Category
Category Explorer Find Category	6 term(s) Export
<ul> <li>Device Function</li> <li>Active implant devices/ancillaries CT2727</li> </ul>	Name Code Status
Tissue reparation devices CT1007     Surgical/Invasive procedure instrumentation CT1274     Sectorement during CT266	Dietary carbohydrate absorption inhibitor 56319 Active Details



10. You can also include obsolete GMDN Terms within your search if required. However, please note that obsolete GMDN Terms **should not** be used by any manufacturer for product registration or UDI purposes. They are included for reference purposes only. If you are in doubt about Term assignment or cannot find an appropriate active Term for your device, please contact the Term Development Team via the Enquiry service.

Advanced	Search 🛛									
Browse Categ	pories to find Terms.									
Options Reset										
English	<ul> <li>Any device</li> </ul>	Include Obsolete	$\triangleright$	100 rows	~	Hide definitions	~			
Note: Translations may not	be available for some terms.	Active								
My Category		Include Obsolete		absorption	Go	Show sub-group te	~	Custor	n Categor	у
Category Explorer	Find Category			6 term(s)					Exp	port
	levices/ancillaries CT2727 on devices CT1007			Name			Code	Status		
Surgical/Invasiv	e procedure instrumentation CT1274			Dietary carbohyd	drate <mark>absorpt</mark>	ion inhibitor	56319	Active	Details	
<ul> <li>Endoscopic dev</li> <li>Catheterization/</li> </ul>	ices CT366 Cannulation/Fluid path devices CT2818			Dietary cholester	rol absorption	inhibitor	56612	Active	Details	

11. You can select how many rows of GMDN Terms are displayed per page (Max. 1,000).

Advanced	Sea	arch 🛛										
Browse Cate	gorie	es to find Ter	ms.									
Options Reset												
English	~	Any device	~	Include Obsolete	<	100 rows	~	Hide definitions	~			
Note: Translations may no	t be avail	lable for some terms.				25 rows						
My Category						50 rows		Show sub-group te	~	Custor	n Category	y
Colores England	1	10-1				100 rows						
Category Explorer		d Category				1,000 rows					Exp	port
<ul> <li>Device Function</li> <li>Active implant</li> </ul>		/ancillaries CT2727			*	Name			Code	Status		
<ul> <li>Tissue reparat</li> <li>Surgical/Invasi</li> </ul>		ces CT1007 edure instrumentatio	n CT1274			Dietary carbohy	drate absorptic	on inhibitor	56319	Active	Details	0
Endoscopic de	vices C	T366				P. I. I. I. I. I.			500.10			-
		lation/Fluid path dev and preservation de				Dietary choleste	rol absorption	inhibitor	56612	Active	Details	Û
		lation devices CT996		24		Dietary fat abso	rption inhibitor		56314	Active	Details	
		ypass devices CT28 essing devices CT28				Dietary multiple-	macronutrient	absorption inhibitor	58938	Active	Details	0
Radiological de	evices C	CT999				Duodenal bypas	a linar		57829	Active	Details	0
		equipment (non-rad ng/measuring device		n-surgical) C12/23		Duodenai oypas	s liner		21023	Active	Details	U
		equipment CT2795	5012120			Ingested gastric	satiety device		48146	Active	Details	
Biomechanical	rohahili	itation equipment CT	275									

12. You can also choose to show the GMDN Term Definition as well.

Advanced	Search o							
Browse Cate	gories to find Terms.							
Options Reset								
English	✓ Any device ✓	Include Obsolete 🗸	100 rows 🗸 🗸	Show definitions	~	>		
Note: Translations may not	be available for some terms.			Hide definitions				
My Category			absorption Go	Show definitions		Cus	tom Cate	gory
Category Explorer	Find Category		6 term(s)					Export
	levices/ancillaries CT2727 on devices CT1007		Name		Code	Status		
<ul> <li>Surgical/Invasiv</li> <li>Endoscopic dev</li> <li>Catheterization</li> <li>Tissue/Fluid col</li> <li>Anaesthesia an</li> <li>Circulatory assis</li> <li>Autologous bloo</li> <li>Radiological de</li> <li>Energy-based tt</li> <li>Physiological</li> </ul>	re procedure instrumentation CT1274 vices CT366 Cannulation/Fluid path devices CT28 lection and preservation devices CT2 d ventilation devices CT2816 d processing devices CT2816 d processing devices CT2817 vices CT399 herapy equipment (non-radiological/m contoring/measuring devices CT2726	/24	Dietary carbohydrate absorptio An orally-administered device inten- lossicomora and treat deelsh by red detary carbohydrate (s.g., stach), carbohydrate digestive enzymes, dia starbohydrate digestive enzymes, gat without being absorbed. It hysic materiata as active ingredenta. It is capsiek, and powder sachet forms 1 heatificare facility. This is a single-up	ded to facilitate weight tucing absorption of sugar, complex erfere with the activity resulting in dietary d and excreted by the ally includes plant available in tablet, for use in the home or	56319	Active	<u>Details</u>	
<ul> <li>Biomechanical</li> <li>Bariatric therai</li> <li>General hospita</li> <li>Disability-living</li> </ul>			Dietary choiesterol absolution An orally-administered device inten- blood cholesterol levels by reducing cholesterol, and increasing choleste designed to be swallowed immediat blie acids and form a large bile acid- too large to be absorbed and is exci	ded to help manage absorption of dietary erol utilization. It is tely after meals to bind -fibre complex that is	56612	Active	<u>Details</u>	



13. Another way of searching for a GMDN Category is to use the *Find Category* tool.

Advanced Search <b>9</b> Browse Categories to find Terms.				
Options Reset My Category Category Explorer Find Category Go	Filter terms	Go	Show sub-group te 🗸	Custom Category

14. Type in a keyword for your search and select 'Go' and it will bring up the relevant GMDN Categories. Please note this search is based on keywords identified in the Category names only, it does not search by GMDN Term.

Advanced Search 🥑	
Browse Categories to find Terms.	
Options Reset	
My Category	Filter terms         Go         Show sub-group te         Custom Category
Category Explorer Find Category	
mesh	Go
18 matches Extraluminal mesh-sleeves CT2605 Device Function	
Extraluminal mesh-sleeves CT2605 Device Function	
Extraluminal mesh-sleeves CT2605 Anatomical Specialty	
Extraluminal mesh-sleeves CT2605 Names Index	
Surgical mesh-slings CT3037 Device Function	
Surgical mesh-slings CT3037 Names Index	
Surgical mesh-slings CT3037 Names Index	
Surgical meshes and associated devices CT455 Names Index	
Surgical meshes CT1400 Device Function	
Surgical meshes CT1400 Names Index	
Pelvic organ prolapse surgical meshes CT2473 Device Function Pelvic organ prolapse surgical meshes CT2473 Anatomical Specialty	
Pelvic organ prolapse surgical meshes CT2473 Names Index	
Extra-gynaecological surgical meshes CT3036 Device Function	
Extra-gynaecological surgical meshes CT3036 Names Index	
<u></u>	

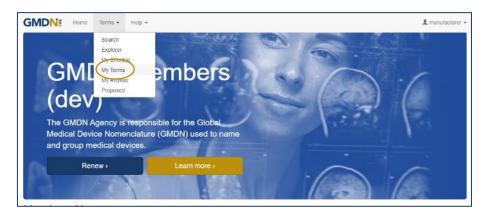
#### 4. GMDN Website – My Terms - Exporting GMDN Data into a Spreadsheet

This is a Step-by-Step Guide for Exporting the GMDN Term data and importing into a spreadsheet such as Excel.

The user of the GMDN website with the appropriate account permission can export data from their membership account.

1. Logon to the GMDN Database using your Username and Password.

The *My Terms* page is found in the dropdown list in the *Terms* menu at the top of the webpage.



2. By clicking on My Terms the list of purchased GMDN Terms is displayed for your account.

GMDN	Home Terms + Help +					💄 manu	rfacturer 🔹
My Teri View you	ns 😧	S.					
Export E	MON Obsolete Language Er	nglish	~	Status	- Select -		v
109 term(s)							
Purchased	Name				Code	Status	
17 Aug 2023	Ligament graft sizer, invasive				63000	Obsolete	Details
08 Aug 2023	Microscopy mounting medium IVD				43550	Active	<u>Details</u>
08 Mar 2023	Abdominal binder, reusable				47217	Active	Details
08 Mar 2023	Surgical/medical face mask, antimicrobial, single-use				66197	Active	Details
21 Feb 2023	Coronary angioplasty balloon catheter, basic				47732	Active	Details
20 Feb 2023	Aortic arch branch vessel endovascular stent-graft, basic				65227	Active	Details
01 Feb 2023	Abdominal fluid shunt system programming kit				65904	Active	Details
23 Jan 2023	Antishock wear system				42840	Active	Details
23 Jan 2023	Bone-conduction hearing implant system sound processor				65093	Active	Details
23 Jan 2023	Anaesthesia Luer syringe				35387	Active	Details
23 Jan 2023	Bone matrix implant, human-derived				47257	Active	Details
23 Jan 2023	Hone matrix implant mixer				47745	Active	Details
06 Jan 2023	Cardiac output dye dilution pump				13201	Active	Details
14 Dec 2022	Red-light phototherapy unit, home-use				66591	Active	Details
14 Dec 2022	Monkeypox virus immunoglobulin G (IgG)/IgM antibody IVD, kil, rapid IC	CT, clinical			66498	Active	Details
09 Dec 2022	External manual massager, home-use				34561	Active	Details
18 Oct 2022	Assistive button hook				31046	Active	Details

3. Click on *Export* and the list of Terms will be saved to the default location on your device (usually the 'Downloads' folder) in the XML format. The XML format has been chosen because it is compatible with the GMDN Database and is easily converted and imported into all software packages for further analysis.



4. To import the data into an Excel Spreadsheet. Start Excel with a Blank Workbook. Click *File* and *Open* and locate and select the XML file you downloaded. Click *Open* and Excel will display the following dialogue box

Open XML		?	$\times$
Please select how As an XML tab	le	to open	this file:
O Use the XML S			
ОК	Cancel		elp

Click OK. Another dialogue box may be displayed. Click OK.

Micros	oft Excel				?	×
1	a schema	ified XML sou based on th future, do n	e XML sourc		nema. Excel v	will create
				OK		<u>H</u> elp

6. The data will be imported into the Worksheet.

1	A	В	С	D	E	F	G	н	I	J	К
1	copyright -	🔹 timestamp 🛛 💌	termCode 💌	termIsIVD	termName 💌	termDefinition	🕶 termStatus	💌 modifiedDate 💌	createdDate 💌	purchaseDate 💌	obsoletedDate 💌
2	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Aortic transcatheter heart valve bio	A sterile implantable xenog	al Active	30/12/2012	14/12/2012	08/02/2016	
з	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Arthroscopic irrigation/distention st	A mains electricity (AC-powe	en Active	16/05/2009	12/11/2005	08/02/2016	
4	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Bare-metal biliary stent	A sterile non-bioabsorbable	tı Active	08/10/2015	19/12/2011	01/02/2016	
5	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Bone matrix implant, synthetic	A sterile bioabsorbable devi	ce Active	12/06/2013	13/10/2004	08/02/2016	
6	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Ear syringe	A device intended to be use	d1Active	17/04/2007	12/08/2005	02/02/2016	
7	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Hybrid/coated aortic stent	A sterile, non-bioabsorbable	e, Active	19/02/2013	26/12/2011	26/01/2016	
8	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Insulin syringe, fixed-needle	A sterile device consisting of	f a Active	10/09/2013	29/08/2007	02/02/2016	
9	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Insulin syringe, retractable-needle	A sterile device consisting of	f a Active	10/09/2013	29/08/2007	03/02/2016	
10	2016 GMDN Agency Ltd	2016-02-22T16:42:05.100	55555	Non-IVD	Pectoral implant, sterile	An implantable artificial sub	st Active	13/11/2009	13/11/2009	26/01/2016	
11											

#### The column names are defined in the tables below:

Column name	Description
copyright	Copyright statement
title	My Terms
Membership number	Your GMDN membership number
Lang	Language chosen for export
date	The date the file was exported
count	The number of Terms in the spreadsheet
TermName	GMDN Term Name
TermDefinition	GMDN Term Definition
TermCode	GMDN Term Code
TermStatus	Active / Obsolete
TermIsIVD	Non-IVD / IVD flag
createdDate	The date the Term was first published
obsoleteDate	The date the Term was made obsolete
purchaseDate	The date the Term was purchased by the customer
modifiedDate	The date the Term was last modified

#### 5. GMDN - My Categories - Step-by-Step Guide

This is a Step-by-Step Guide for using the My Categories function on the GMDN website. This function allows you to add specific GMDN Categories to your account that are of interest to you or your organisation.

The user of the GMDN website with the appropriate account permission can add, modify, and delete My Categories associated with their membership account.

1. Login to the GMDN Database using your Username and Password.

GMDN: Hom	e Terms <del>-</del> He	elp +			
	Search			an .	
A	Advanced Sea	arch			
	Proposed				1
GM	Downloads	hbers			1
				III BECODE	
The GMD	Custom Categ	br the Global	The part and		
	Shared Custo	m Categories Intere (ChinDN) used to name		1. 1 1 1	1 E
	medical devic				1.
	Renew >	Learn more >			
2		A PAR			6

The My Categories option is found in the Terms dropdown menu.

2. By clicking on *My Categories* the list of existing My Categories on your account will be listed.

To add a new My Category if you already know the GMDN Category Code you can input it in the text box and select *Add*.

My Categories					
Manage your favourite GMDN Categories.					
Advanced Search Category codes 2 category(s)	Add				
Name		Code	Status		
Cardiac resuscitators		CT1910	Active	Remove	Terms
Hearing implant systems and associated devices		CT2229	Active	Remove	Terms

3. Another way to add a GMDN Category to your My Category list is to use the *Advanced Search* tool. This can either be found on the *Terms* dropdown menu or using the *Advanced Search* link from the My Categories page.

GMDN: Home	Terms • Help •		L regulator -
My Categorie Manage your fav	Proposed Downloads	ories.	
Advanced Search Category codes	My Categories Custom Categories Shared Custom Categories	Add	
2 category(s)			
<u>Name</u>		<u>Code</u> Status	
Cardiac resuscitators		CT1910 Active Rem	iove <u>Terms</u>
Hearing implant systems and	d associated devices	CT2229 Active Rem	ove <u>Terms</u>

4. On the Advanced Search page use the *Category Explorer* to select the Category that you would like to add, when a GMDN Category is selected it will become bold. Then click on the *My Category* button.

#### Please note you can only add one GMDN Category at a time to your My Categories list.

Advanced Search 🛛					
Browse Categories to find Terms.					
Dptions Reset					
My Category	Filter terms Go Show sub-group	€ ✓	Cus	stom Cate	gory
Category Explorer Find Category	1-100 of 648 term(s)				Export
Device Function     Active implant devices/ancillaries CT2727	Name	Code	Status		
<ul> <li>Tissue reparation devices CT1007</li> <li>Surgical/invasive procedure instrumentation CT1274</li> </ul>	Anal fistula/pilonidal sinus cleaning brush	67284	Active	Details	
Endoscopic devices CT366	Arthroscopic access cannula seal, reusable	62457	Active	Details	0
Catheterization/Cannulation/Fluid path devices CT2818     Tissue/Fluid collection and preservation devices CT2724	Arthroscopic access cannula seal, single-use	62456	Active	Details	
<ul> <li>Anaesthesia and ventilation devices CT996</li> <li>Circulatory assistive/bypass devices CT2816</li> </ul>	Arthroscopic access cannula, reusable	62458	Active	Details	-
<ul> <li>Autologous blood processing devices CT2817</li> <li>Radiological devices CT999</li> </ul>					
<ul> <li>Energy-based therapy equipment (non-radiological/non-surgical) CT2723</li> </ul>	Arthroscopic access cannula, single-use	58752	Active	<u>Details</u>	
<ul> <li>Physiological monitoring/measuring devices CT2726</li> <li>Physical examination equipment CT2795</li> </ul>	Arthroscopic insufflator	36677	Active	<u>Details</u>	
Biomechanical rehabilitation equipment CT275	Arthroscopic irrigation/insufflation system	36003	Active	Details	0
Bariatric therapy devices CT2811     General hospital devices CT149	Arthroscopic obturator	58753	Active	Details	
▶ Disability-living products CT1000		30733	ACUVE	Details	
<ul> <li>Complementary therapy devices CT343</li> <li>Sexual-activity/Contraceptive/Home-conception devices CT2800</li> </ul>	Arthroscopic shaver system blade, reprocessed	61800	Active	<b>Details</b>	
<ul> <li>Sexual-activity/Contraceptive/Home-conception devices C12800</li> <li>Laboratory instruments and equipment CT202</li> </ul>	Arthroscopic shaver system blade, reusable	38654	Active	Details	0

5. The selected GMDN Category has now been added to your My Categories list.





6. On the My Categories page you can view the GMDN Terms within your selected GMDN Categories by selecting the *Terms* button. You can also remove any GMDN Category from your list if you no longer require it by using the *Remove* button.

My Categories			
Manage your favourite GMDN Categories.			
Advanced Search			
Category codes	Add		
3 category(s)			
Name		Code	Status
Cardiac resuscitators		CT1910	Active Remove Terms
Endoscopic devices		CT366	Active Remove Terms
Hearing implant systems and associated devices		CT2229	Active Remove Terms

### 7. You can also use the *Export* button to download the GMDN Category as an .XML file.

5 term(s)	Exp
Name	Code Status
Cardiac resuscitator, battery-powered	61908 Active Det
Cardiac resuscitator, line-powered	44780 Active Det
Cardiac resuscitator, manual	41882 Active Deta
Cardiac resuscitator, pneumatic	45748 Active Deta
Cardiopulmonary resuscitator	35309 Active Det
	Name           Cardiac resuscitator, battery-powered           Cardiac resuscitator, line-powered           Cardiac resuscitator, manual           Cardiac resuscitator, pneumatic

	Agency Ltd." title="Terms" group="CT1007" subGroups="True" lang="en" date="2024-11-08 16:32" count="1423">
w <term></term>	
<termdefinition>An imp therapeutically implan</termdefinition>	mStatus>
<pre><createddate>2021-08-0</createddate></pre>	
<termdefinition>A non- abdominal aortic aneur femoral artery to the and is typically avail</termdefinition>	ta endovascular stent-graft joabsorbable tubular device typically implanted at the junction of the abdominal aorta and the common iliac arteries to reduce pressure on an sm (AAA); it does not contain anticoagulants or pharmaceuticals that prevent narrowing of the vessels. It is percutaneously inserted via the site of implantation where it self-expands. It is typically made of a metallic outer mesh structure with an inner polymer tube (endovascular gu bble in two designs: 1) a single tube for insertion into one iliac artery; or 2) a two-part bifurcation design (e.g., Y-shaped tube) for inser rise.

8. If you would like to receive notifications if any of the GMDN Terms within your selected categories are amended, made obsolete or if a new Term is added then you need to have the correct settings in your profile.

Go to *My Profile* on the drop-down menu and then check the *Term Changes for My Categories* box under the "How we communicate with you" section.



GMDN: Home	Terms • Help •	👤 manufacturer 👻
My Profile		Alerts Membership
Modify your perso	onal details.	Organisation Orders Users
Prefix	- Select -	My Profile Log off
First Name	manufacturer	
Middle Name		
Last Name	test	
Job Title		
Group		
User Name	manufacturer@gmdnagency.org	
Email	manufacturer@gmdnagency.org	
Phone		
How we commun	icate with you	
Term Changes		
	Real-time email notifications about your purchased terms. See also <u>Alerts</u>	
Term Changes for My Categories	Real-time email notifications about Terms in your 'My Categories'.	

### 6. GMDN Website - Enquiry - Step-by-Step Guide

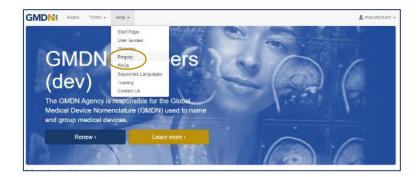
This is a Step-by-Step Guide for submitting an Enquiry for new or modified GMDN Codes using the GMDN website.

If after using the GMDN Search or GMDN Advanced Search tools a user cannot find a relevant GMDN Term for their product, they are invited to submit an *Enquiry*. The Enquiry process is the only method of seeking assistance from the GMDN Agency in identifying GMDN Terms. The outcome of an *Enquiry* will be one of the following:

- a. The GMDN Agency identifies an existing GMDN Term.
- b. An existing GMDN Term is modified to include the new product's characteristics.
- c. A new GMDN Term is created.

1. Logon to the GMDN Database using your Username and Password.

2. Click on *Enquiry* on the dropdown list in the *Help* menu.



3. The *Enquiry* screen displays all the previous enquiries submitted from the same account. A filter is available to list all enquires by a specific user applicant. This page is also used to monitor progress on all outstanding enquires.

	GMDN:	Home Terms +	Help +			1	manufacturer +
	Enquiry	θ					
	Can't find a	a Term for yo	ur product?				
	You have 2 enq	uiry(s) requiring action					
	<ul> <li>Completi</li> </ul>	on can take several we mbers have lower prio	eks (depending on prod	<u>alorer</u> - for help please use <u>User Guides</u> or <u>1</u> fuct complexity and response to questions) -		GMDN	
(	New Enguiry	)		User	- All -		~
1							
	Ref	Modified Date	Created Date	Medical Device Name	User	Status	
	EQ230165	16 May 2023	16 May 2023	New testing enquiry 16 May 23	manufacturer test	Action Required	View
	EQ201052	20 Mar 2023	21 Dec 2020	Test Enquiry 2020-12-21	Mark Test	Action Required	View
	EQ180744	19 Jul 2018	19 Jul 2018	test 19 Jul	Anonymous	Suspended	View
	EQ170008	13 Dec 2017	04 Jan 2017	GMDN test jan 4	Anonymous	Suspended	View
	EQ170002	05 Jan 2017	03 Jan 2017	GMDN test Jan 3	Anonymous	Suspended	View
	EQ160023	28 Dec 2016	28 Dec 2016	GMDN test 28_12 software	Anonymous	Finished	View
	EQ160022	19 Feb 2021	28 Dec 2016	GMDN test 28 Dec Full details	Anonymous	Finished	View
	E0460024	28 Dec 2016	28 Dec 2016	GMDN Test 28 Dec	Anonymous	Suspended	View

4. Click on *New Enquiry* to start filling in product details.



All information provided to the GMDN Agency is confidential to us and is subject to current Data Protection Law. For more information, please see our *Privacy Policy*, found in the footer of all webpages.

GMDN: Home	Terms • Help •	💄 manufacturer 👻
Enquiry		
S	tap 1	
Product details.		
Your Email	manufacturer@gmdnagency.org Mx.Exofile	
Medical Device Name		
Manufacturer	Brand/Trade/Proprietary Name or Common Name	
Model		
Catalogue / Reference (REF)	$\widehat{}$	
Files	Choose Files Wo Tit chosen Preserveryor occurrentation (e.g. IFU, brochure) which includes an image. Stupports images, Aldee Acrobat, Marcoalt Ward.	
Url	http://www.example.com	
Reason		
	Why do you require a GMDN term i.e. which Regulator or other body is asking you to provide a GMDN term?	A
Step 2	General medical device In Vitro Diagnostic (IVD) Software Plase choices your enquiry type to proceed to the next step.	
	< Back	Cancel Next >

The *Medical Device Name, Manufacturer, Model* and *Reason* are mandatory data fields. This information is used by us to help identify the device but is not necessarily used in the final GMDN Term Name or Definition.

Please also attach a File which contains the product information by using the *Choose File* button. For example, an 'Instruction for Use' (IFU) or product brochure. This is also a mandatory field.

You can also provide a *Catalogue/Reference (REF)* and a relevant *URL* if applicable; this is not a mandatory field however it may increase the speed of the Enquiry process.

5. At the bottom of the page, Step 2 asks what type of device the enquiry relates to. This is used to determine the next set of questions we ask about the product. There are three options. Select the relevant option and click next.

- a. *General medical device* where the primary product is a general medical device.
- b. In Vitro Diagnostic (IVD) where an IVD is the primary product.
- c. Software where software is the primary product



a. *General medical device* is for products that are to be used as a medical device only and will ask questions related to that specific technology. Once you have completed the form click next.

GMDN: Home	Tarma • Haip •				🚊 manufachurer 👻
Enquiry					
	kp 1		Step 2		
General medical	device.				
Intended Use / Target					
Components	Name Use Frequency Add Presses complete this belie to inde	e all components only if sugg	Invasiveness	Sold Separately	/ Power Materials
Key Attributes	- Select -				•
Additional					
					Back Cancel Next >

b. In Vitro Diagnostic (IVD) will ask questions only related to IVDs. Once you have completed the form click next.

GMDN: Nome	Terms + 11elp +	1 manufacturer -
Enquiry		
9	bp I Stap2	
In Vitro Diagnosti	c (IVD).	
Nature Of Device	- Select -	-
Target Analyte		
Components	- Sninct -	
Components (Other)	Belect all components requiring GMDN Code	
components (other)		
Assay Type / Methodology	Assey windysis because / meditickidogy	
<b>Clinical Application</b>		
	Clinical application ( Associated clinical condition	
Usage	- Belect -	-
Additional		
		< Back Cant I Next >

c. **Software** is for software-based products only and will ask questions related to that specific technology. Once you have completed the form click next.

GMDN: Home	Terms - Holp -	1 manufacturer -
Enquiry		
84	20 1 8tap 2	
Software.		
Used For		
Functionality		
Technology		]
Platform	- Select -	•
Features	- Solot -	
Additional		
		C Back Carrol Next >

Do not duplicate or distribute without written permission from the  $\mathsf{GMDN}^{\texttt{0}}$  Agency.



6. The *Summary* page is used to provide a final check on the product details prior to submission. Review the summary and when happy with it press submit.

GMDN: Home	Terms - Help -	💄 manufacturer 👻
Enquiry		
	top 1 Stop 2 Stop 3	
Summary.		
Medical Device Name	Syringe	
Manufacturer	Syringe Co	
Model	long	
Catalogue / Reference (REF)		
Files	Obsoletion template - PW v1.docx	
Url		
Reason	adsdfc	
Enquiry Type	Software	
Used For	Manitoring blood pressure	
Functionality	Cs-Based	
Technology	App for smartphone	
Platform	Dedicated hardware	
Features	Captures patient demographics/clinical data	
Additional		
	C Dack	Cancel Submit >

7. Following submission, the GMDN Term is assessed by the GMDN Agency and allocated to a subject expert to review. The expert will contact you for more information if needed using a notification email. An example email is given below. The message contains a link to your *Enquiry*.

Dear XXXXXXXX
The GMDN Term Development Team has posted a message regarding your enquiry. This may be asking for more information or another comment regarding your enquiry. The Term development process cannot continue until the necessary information is received.
Enquiry - <u>EQ160001</u>
Regards GMDN Agency

Any change to the status of an *Enquiry* will also be made to the *Alerts* page and is found in the Account dropdown menu at the top right of the webpage (with the person icon). There will always be an opportunity to discuss the outcome of the Enquiry with the GMDN expert.

8. Following the satisfactory completion of the Enquiry, it will be closed. The history will still be available for future reference in the *Enquiry* page.

#### 7. GMDN Website – Managing Obsolete Terms – Step-by-Step Guide

This is a Step-by-Step Guide to help with managing obsolete GMDN Terms using the GMDN website.

You will only receive notification of Term being made obsolete if that Term is currently listed in your *My Terms* list.

If one of the GMDN Terms you have been using is made obsolete you can verify this by one of these three methods:

- Email notification
- Alerts
- My Terms List

### **Email notification**

The email notification will be sent to all users that are eligible and have the *Term Changes* box ticked in their *My Profile* as below. *My Profile* can be found in the Account dropdown menu at the top right of the webpage (with the person icon).

GMDN: Home	Terms + Help + 💄 manufacturer +
My Profile	
Modify your perse	onal details.
Prefix	Mr.
First Name	manufacturer
Middle Name	
Last Name	test
Job Title	
Group	
Gioup	
User Name	manufacturer@gmdnagency.org
Email	manufacturer@gmdnagency.org
Phone	
How we commun	licate with you
Term Changes	
	Beef time email notifications about your purchased terms. See also <u>Alerts</u>
Account Summary	Periodic email notifications about your account and purchased terms. See also <u>Alerts</u>
GMDN Focus	
	Periodic email newsletter containing news and marketing material.
	Save Confirm Email Change Password



#### An email in the format below will be provided.

Dear GMDN Member,
A GMDN Term in your My Terms list has been made obsolete. Please find an alternative by reviewing the Terms in the Explorer groups linked to the obsoleted Term. Additional notifications can be found in <u>Alerts</u>
<b>Obsolete</b> - 10 Dec 2018 - <u>Fistula hook</u> (46769)
Regards GMDN Agency
This is an automated message sent by GMDN Agency, please do not reply. To unsubscribe, please update <u>My Profile</u>

#### Alerts

*Alerts* are found in the Account dropdown menu at the top right of the webpage (with the person icon).

	1 manufacturer -
	Alerts
	Membership
	Organisation
	Orders
	Users
_	My Profile
	Log off

*Alerts* will always display any Terms in your *My Terms* list that have been made obsolete, unless and until they are moved from the *My Terms* list to the *My Archive* list.

GMDN: Home Terms - Help -	1 manufacturer +
Alerts	
Notifications about your account and purchased Terms.	
To subscribe to email notifications, please see <u>My Profile</u> . My Account	
Your account expires in 31 days. Buy Membership	
You have 51 remaining code credits. Get Code Credits	
You have 3 remaining user credits. Request User Gredits	
You have 1 unpaid order(s). Orders	
You have 2 enquiry(s) requiring action. Enquiry	
My Terms	
Obsolete - 12 Apr 2022 - Abdominal hemia surgical mesh. collagen, antimicrobial (61107)	
Purchased - 12 Apr 2022 - Infant bed restraint (35306)	
Modified - 28 Mar 2022 - Bars-metal biliary stent (43691)	
Obsolete - 10 Mar 2022 - <u>SurpicalImedical face mask-single-use</u> (35177)	



#### **My Terms List**

The *My Terms* list provide a list of all Terms that are monitored. The *My Terms* list can be found on the Terms dropdown menu at the top of the page.

GMDN: Home	Terms • Help •			🎗 manufacturer 👻
My Terms <b>o</b> View your purona	ing remis			
Export EMDN Obs	My Archive Proposed Language English ~ S	Status	- Select -	~
109 term(s) Purchased Name			Code	Status

The *My Terms* list can be sorted by purchase date, Term name, GMDN Code and status. The below example has been filtered by Obsolete status.

GMDN: Home Terms - Help	-					👤 manufacturer 👻
My Terms 🤢						
View your purchased GMDN (	Codes for your dev	vices.				
Export EMDN Obsolete	Language	English	v	Status	Obsolete	¥
10 term(s)						
Purchased Name					Code	Status
17 Aug 2023 Ligament graft sizer, invasive					63000	Obsolete Details
11 Nov 2020 Patient/medical device walker, clin	ical				46437	Obsolete Details
22 Jun 2020 Surgical/medical face mask, single	3-use				35177	Obsolete Details

By clicking on *Details*, you will be taken to the Obsolete Term details page where you will find the list of suggested Alternative Term(s) at the bottom of the page

GMDN: Home	Terms - Help - & manufacturer -
Term Details	
You purchased this term or	17 Aug 2023. <b>My Terma</b>
Name	Ligament graft sizer, invasive
Definition	A startle, invasive, surgical device intended to be used to measure the approximate length of graft (autograft or alograft) required to be harvested during an answord cruciale signment (ACL) report it is byposity in the tom of a synthetic core with adjustable beads designed to mark the appropriate length in sinc; its not intended for impaintation: The a alogree-ace occo.
Code	62000
Status	Obsoleta
Created Date	06 Sep 2017
Obsoleted Date	17 Avg. 2023           Got Code:         Add to My Shortist           Add to Enginy         Mave to My Archive           Return to My Terms           Note Terms in 'Ny Archive' do not generate Adets
Translations	
Language	- Rolect - •
Indextino cardinal cercularies Categories Pieze use shortcate to find relate abatemical Security - Orthogoard	lecolecito lo rea al filese suggested Aleman de Terres place search the database or place an Enguity. Los unitars - tharmsong calibration I Terres Calibration Exploring to place and the second



*Categories* at the bottom of the page can also be used to find Alternative Terms via the hierarchical categorisation tool

GMDN: Home	Terms + Help + 🏦 manufacture
Term Details	
You purchased this term of	n 17 Aug 2023. <b>My_Timma</b>
Name	Ligament graft strer, Invasive
Definition	A sterile, invasive, surgical device intended to be used to measure the approximate length of graft (autograft) or allograft) required to be harvesized own an antionic rouciate (gament (ACL)) repair. It is tograftly the form of a synthetic core with adjustable beads designed to mark the appropriate length in start, it is not incored for impairation. This is a antigi-use device.
Code	63000
Status	Obsoleta
Created Date	05 Sep 2017
Obsoleted Date	17 Aug 2023         Add to July ShortEd         Add to Enguiny         Move to My Archive         Return to My Torms           Ret Terms in "Wy Archive" co not generate Areh.         Move to My Archive         Return to My Torms
Translations	
Language	- Scient -
	S describad by one of these suggested <i>i Dem</i> utive Terms please search the database or place an Enquiry. Space united + <i>Quentages</i> calibrated
Categories	
Please use shortcuts to find relate Anatomical Specialty / Orthogaet	
	ve procedure mehumentelium / Surgicol mesouring/ouring devices
Names Index / Grafts and associ	Next devices
Children (1999) - Statist and Second	

By clicking on a Category, it will open the GMDN Advanced Search which provides a listing of all similar devices. The list of alternative Terms and their definitions are displayed.

GMDN: Home Terms - Help -		👤 manufacturer 👻
Home       Terms +       Help +         vanced       Reset       My.Shortlist         Explorer       Find         •       Device Function         •       Anatomical Specialty         •       CT145 Cardiovascular devices         •       CT145 Cardiovascular devices         •       CT102 Qastro-urological devices         •       CT1005 Neurological devices         •       CT1001 Ear/Nose/Throat (ENT) devices         •       CT1006 Orthoppaelic devices         •       CT198 Dental/Maxillofacial devices         •       CT998 Dental/Maxillofacial devices         •       CT775 Dermatological and soft-lissue reconstructive/cosmetic devices         •       Names Index	Name       Code         Abdominal/ENT/orthopaedic surgical probe, reusable       A slender, rod-like, hand-held manual surgical instrument intended         LNT, and/or orthopaedic surgical instruments; it does not include       steriotacit devices and is not dedicated to endoscopy. It may have a blunt bulbous, paddle-like, or pointed tip, may be single- or double-ended, and the shaft may be straight, bent or hooked. It is made of rigid or flexible metallic and/or synthetic polymer material. This is a reusable device.         Abdominal/ENT/orthopaedic surgical probe, single-use to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to be used to explore cavilies, wounds or fistulas during abdominal, ENT, and/or orthopaedic surgical instrument intended to may have	manufacturer      manufac
	Acetabular dubous, paddle-line, or pointed tip, may be single- or double-ended, and the shaft may be straight, bent or hooked. It is made of rigid or flexible metallic and/or synthetic polymer material. This is a single-use device. Acetabular augmentation implant A sterile implantable device intended to help prevent dislocation of a total hip replacement by augmenting the posterior lip of the acetabulum around a retained acetabular prosthesis, or to help fill bone defects not covered by the acetabular prosthesis. It is designed to help constrain the femoral head and/or provide additional support for the acetabular prosthesis. It is available in various shapes, is typically made of metal [e.g. Titanium alloy] and/or polymer, and may be fixed with screws and/or cement.	Shortlist Details

Please add the appropriate Alternative Term(s) to your account.



When the Alternative Term has been selected and added to the *My Terms* list the obsolete Term can be moved to the *My Archive*. Click on the Term *Details* to do this.

GMDN: Home	Terms + Help + L manu	facturer 👻
Term Details		
You purchased this term of	n 17 Aug 2023. <u>My. Terms</u>	
Name	Ligament graft sizer, invasive	
Definition	A sterile, invasive, surgical device intended to be used to measure the approximate length of graft (autograft or allograft) required to be harvest an anterior cruciale ligament (ACL) repair. It is typically in the form of a synthetic cord with adjustable beads designed to mark the appropriate le situ; it is not intended for implantation. This is a single-use device.	
Code	63000	
Status	Obsolete	
Created Date	05 Sep 2017	
Obsoleted Date	17 Aug 2023	
	Get Code Add to My Shortlist Add to Enquiry Move to My Archive Return to My Terms Note: Terms in "My Archive" do not generate Alerts.	

An export file with the Obsolete and Alternative Terms is also available for download – please click on the Obsolete button on the My Terms page

GMDN: Home Terms - Help -			1 manu	ifacturer 👻
My Terms 🛛				
View your purchased GMDN Codes for your devices.				
Export EMDN Obsolete Language English	Status	- Select -		~
	Status	- Select -		*
109 term(s)				
Purchased Name		Code	Status	
17 Aug 2023 Ligament graft sizer, invasive		63000	Obsolete	Details
03 Aug 2023 Microscopy mounting medium IVD		43550	Active	Details
08 Mar 2023 Abdominal binder, reusable		47217	Active	Details
08 Mar 2023 Surgical/medical face mask, antimicrobial, single-use		66197	Active	<u>Details</u>
21 Feb 2023 Coronary angioplasty balloon catheter, basic		47732	Active	Details
20 Feb 2023 Aortic arch branch vessel endovascular stent-graft, basic		65227	Active	Details
01 Feb 2023 Abdominal fluid shunt system programming kit		65904	Active	Details
23 Jan 2023 Antishock wear system		42840	Active	Details
23 Jan 2023 Bone-conduction hearing implant system sound processor		65093	Active	Details

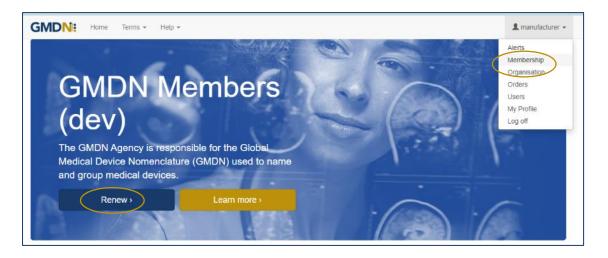
**Note:** The appropriate Term may not always be found using the Categories link. You may need to initiate a fresh search using alternative wording. The GMDN Agency makes every effort to ensure that Terms that are made obsolete have an existing suitable Term available as a replacement, but if you have any difficulty in finding a suitable replacement please send us an <u>Enquiry</u>.

The replacement Term will need to be sent to your customers that have previously used the obsolete Term to update their records.

### 8. GMDN Agency - Membership Renewal Process (paid for membership access)

Guide for membership Renewal for existing GMDN Members, showing screen shots and system email messages.

1. The Membership status is always available to view in the *Membership* tab and is found in the Account dropdown menu at the top right of the webpage (with the person icon). You can also renew your membership via the *Renew* button on the home page.



2. If you click on the *Membership* link, it will take you to your *Membership* page.

GMDN: Home	Terms + Help +	L manufacturer -				
Membership	Membership 🛛					
Information about	Information about your account membership.					
Your account expires in 3	3 days Buy Membership					
Membership Type	Manufacturer					
Annual Sales	Up to 0.5 € million					
Number	B118160					
Start Date	28 Dec 2016					
Expiry Date	31 Dec 2023					
Activated	Yes Only activated accounts can access GMDN Terms and Codes.					
Code Credits	51					
User Credits	3					
	Certificate Licence Agreement					



3. Membership can be renewed up to 3 months before it is due to expire and when available will be visible as a *Buy Membership* link on your *Membership* page.

GMDN: Home Terms - Help -
Membership 🛛
Information about your account membership.
Your account expires in 33 Gays. Buy Membership

4. When the user clicks the *Buy Membership* button, the *Membership Renewal* screen will be displayed.

Note: If you are a Manufacturer you will need to select your relevant membership level based on your *Annual Sales* in \$ (USD).

You can choose which currency to pay in from \$ (USD),  $\in$  (EUR) or £ (GBP). The default currency is £ (GBP).

Options for selecting payment method include *Credit Card* and *Invoice* as well as an option for a *Quote* if you need to raise a Purchase Order. A *Quote* can be converted to an Invoice at any time in the future. Once your payment method is selected click on the blue Next button.

GMDN: Home	Terms • Help • Lamanufacturer •
Membership	
Membership	
Membership type compar	ison
Membership Type	Manufacturer v
Annual Sales Additional Info	SCHEDULE B - for a MANUFACTURER  Definition. For the purposes of this Agreement a "Manufacturer' is an organization that manufactures or supplies medical devices or their representative. For example, this would include a Labeller, an Agent, a Sponsor, a Distributor or a Wholesaler. Purpose. Use of the GANDN nomenclature for the purpose of coding the medical products. A Licensee may provide the GMDN Code to their customer or regulator in relation to their specific products. Corcess Rights. The Licensee shall be entitled to access the GMDN Database for its internal purposes and shall be issued with the relevant number of Code Credits when ioining for the first time.  < So. 5 million Company size changed? Please supply additional information to our Customer Services and we will amend your membership. <u>Contact Us</u>
Currency Total	Brilish Pound (GBP)         ~           £270.00
Method	Credit Card  Invoice Quote MasterCard, Visa (EUR, GBP, USD), Amex (USD), JCB, Maestro (GBP).
Purchase Order	Invoice purchase order number (optional).
	Refund Policy



5. At the next screen you must tick the 'I Accept These Terms & Conditions' box and click on the blue Finish button.

GMDN: Home Terms - Help -	💄 manufacturer 👻
Membership	
Terms & Conditions	
1. LICENCE AGREEMENT	Î
1.1. Access to the GMDN Database by you (the 'Licensee') is controlled by an electronic permit activated by entering a user ID and password. The user IDs a supplied by The GMDN Agency on a subscription basis. To be issued with such a user ID and password the Licensee must complete the Registration Form a directed.	
1.2. By submitting the registration details in the Registration Form and by paying the relevant Licence Fee for accessing the GMDN Database, the Licensee is by the Terms and Conditions of this licence agreement and the relevant Schedule applicable to the type of licence as set out below. The person submitting this warranting that the information submitted is true and accurate and that they are duy authorised on behalf of the Licensee to enter into the licence agreement. The GMDN Agency will grant the Licensee a licence to access the GMDN Database and use the codes accessible from it on the following Terms and Conditions Schedule.	e Registration Form ent. In exchange,
2. TERMS AND CONDITIONS	
2.1. Definitions	
2.1.1. In these Terms and Conditions, the terms defined in the Schedule shall have the meanings set out in the Schedule and the following terms shall have t meanings, unless the context requires otherwise:	the following
I Accept These Terms & Conditions	< Play Finish >
Contact Us Cookie Policy Privacy Policy Licence Agreement Terms of Website Use Copyright Statement Build 2023.11.30 © 2023 GMDN Agency Li	td.

6. If an *Invoice* or *Quote* was requested it will automatically appear in the user's computer default 'Downloads' folder or you can download directly from the page.



7. For reference the order history on your account renewals can be seen in the *Orders* folder and is found in the Account dropdown menu at the top right of the webapge (with the person icon).

GMDNi Ho	ome Terms <del>v</del> Help	*			1	manufacturer •
Orders Manage your	orders.					nbership misation ers
You have 1 unpaid o	rder(s).				My F Log	Profile
Buy Membership	Get Code Credits	Description	Total	Method	Status	
2023111601	16 Nov 2023	Manufacturer. Up to 0.5 € million	£270.00	Credit Card	Unpaid	View
2023100601	06 Oct 2023	Manufacturer. Up to 0.5 € million	€1.00	Invoice	Cancelled	View
2023032151	21 Mar 2023	Manufacturer. Up to 0.5 € million	€1.00	Invoice	Cancelled	View



8. If a *Credit Card* payment option was selected the user will be redirected to our secure payment area and *Credit Card* details entered.

Credit Card payment options are now MasterCard & Visa for \$ (USD), € (EUR) or £ (GBP) currencies and American Express \$ (USD) only.

worldpay	
Help FAQs Security	
	Secure Payment Page         TEST MODE - This is not a live transaction.         TEST MODE - This is not a live transaction.         Please review your purchase details, then select a payment method to continue.         Select language         English       ●         GMDN Agency       ●         Description       Manufacturer. Up to 0.5 €         million       £270.00
	Select your payment method Diners Diners Mastercard Visa Amex Maestro JCB
	Cancel S worldpay For help with your payment visit the: <u>WorldPay from FIS Help</u> .
	WorldPay (UK) Limited © 2016

9. The user will be returned to the GMDN Website after the payment has been accepted and will be able to confirm the order has been paid by looking in the *Orders* page.

GMDN: H	lome Terms - Help -					1 manufacturer -
Orders Manage your	orders.				$\subset$	Alerts Membership Organisation Orders
You have 1 unpaid	order(s).					Users My Profile Log off
Buy Membership Get Code Credits						
Ref	Created Date	Description	Total	Method	Status	
2022110952	09 Nov 2022	Manufacturer. Up to 0.5 € million	€1.00	Credit Card	Paid	View

10. The user can obtain a payment receipt using the *View* button and clicking on *Receipt*.



11. If you run out of Code Credits you can click on *Get Code Credits* at any time from either the *Orders* page or the *Alerts* page or in *My Shortlist* on the *Terms* dropdown menu on the site header.

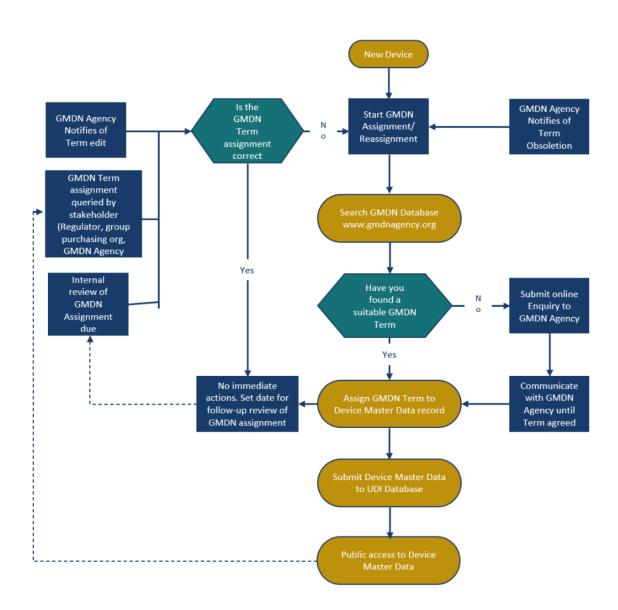
This will direct you to complete a contact us form. Please select *Customer Services* on the dropdown menu and our Customer Services Team will contact you to discuss options.

<b>GMDN</b> :	About Us ~	Using GMDN 👻	News And Insights	Help ~	Login	)
Contact Us						
Contact Us Get in touch with your question If you are contacting us about a GMD Register for free			N Member.	GMDN Monur 7RW, U	stered Office Agency, Hampden House, nent Park, Chalgrove, Oxford, OX- nited Kingdom phone ) 1235 799759	14
Jane 01234 567 8910	Blogg email	js @email.org		Ema admin	<b>il Us</b> @gmdnagency.org	
Customer Services			Worl	<b>king Hours</b> rł, 10:00-15:00 (UTC)		

#### 9. GMDN Website – Manufacturers Code of Good Practice

The GMDN Agency has created this Code of Good Practice for Manufacturers that use the GMDN. We believe that Manufacturers that adopt our Code of Good Practice and embed it within their organisation will see improvements in their experience and use of the GMDN.

The Code of Good Practice is designed to help Manufacturers correctly assign Terms so that their products are included on procurement lists where considerations are made based on the GMDN.



#### Manufacturers Code of Good Practice Guidance

#### Have a global approach to nomenclature in your organisation

We encourage manufacturers to promote the best practice proposed in this guidance within their organisation and ensure proper management of their GMDN data with a documented quality management process. We have provided a 'model' GMDN Standard Operating Procedure (SOP) which you can adapt to meet your specific needs.

### Have only one GMDN account for your organisation

A single GMDN account will help the organisation to manage the Terms to which they assign to their devices. This includes having a central account for updates on Term changes (For example, new, amended, and obsoleted Terms).

Within each account, the organisation can have different individual users and allocate each user the permissions relevant to their responsibility.

#### Identify who has overall responsibility for GMDN in your organisation

The GMDN promotes the idea of setting account permissions relevant to individual users needs and responsibilities, users with the 'User' permission have responsibility for setting permissions for other users in their organisation and therefore should have the knowledge about the different permissions available. Further guidance on setting user permission is available in our User Guides.

### Set user permissions and notification actions

The first registered user will, by default, have all the permissions available to them when their account is setup. They will also be able to set up additional users for individuals within their organisation and assign permissions to them. Each user can also set their own notifications preferences, which provide a channel of communication about Term changes and news from the GMDN Agency.

#### Send us Enquiries in good time

Our enquiry process is based on priority, with those from paid memberships always having top priority than those submitted from basic membership accounts. We always encourage all manufacturers to submit their enquiries in plenty of time. The GMDN is a dynamic database and at times, a new Term will affect other existing Terms, which may have to be reviewed alongside the development of the new Term. This can make the process lengthier than expected. That is why we suggest you submit your enquiries at the earliest possible opportunity.

### Encourage staff to do training on GMDN and promote good practice

We have training materials our website which we encourage our members to explore, to ensure you have a good understanding of the GMDN and get the most out of the data. The first registered user should complete the GMDN training and encourage others within their organisation who will be using the website to do the same. In addition to the on-line resources, we also offer bespoke training remotely (via Teams, Zoom) or in-person, to teams within organisations, trade associations and regulators. Please contact us for more information.



#### 10. Stay in touch with the GMDN Agency

Manufacturers and their input form the backbone of our database and it is paramount that we maintain good communication channels. Whenever there are changes to Terms you may be subscribed to, a 'notification' that is sent out via e-mail to alert you. We encourage that you 'opt-in' to these notifications and check they don't end up in your 'spam' or 'junk' folder.

We also have an 'opt-in' newsletter, which you can subscribe to, to stay ahead with news about the Agency and any key developments regarding the GMDN data set.

To opt-in to these options please tick the relevant box in *My Profile* as below. *My Profile* can be found in the Account dropdown menu at the top right of the webpage (with the person icon).

GMDN: Home	Terms + Help +	👤 manufacturer 🗸
My Profile		
Modify your perso	onal details.	
Prefix	Mr.	~
First Name	manufacturer	
Middle Name		
Last Name	test	
Job Title		
Group		
User Name	manufacturer@gmdnagency.org	
Email	manufacturer@gmdnagency.org	
Phone		
low we commun	icate with you	
Term Changes		
	Real-time evail notifications about your purchased terms. See also <u>Alerts</u>	
Account Summary	Periodic email hotifications about your account and purchased terms. See also <u>Alerta</u>	
GMDN Focus		
	Perforce email newsletter containing news and marketing material.	
	Save Confirm Email Change Password	

From time to time, we may request your input when reviewing our GMDN Terms. This is an important part of maintaining the Terminology to ensure that it always represents devices on the market as accurately as possible. We also understand that this requires time on your part, and we are very appreciative of the responses and any additional information that you provide.

The GMDN is also on social media platforms such as <u>LinkedIn</u>, where we share news and other interesting articles from within the MedTech industry.

If you have any questions, please contact us at this link.